STUDY GUIDE TOOLS

[1] Imani’s Study Guide: Help & Support Notes
[2] Imani’s Study Guide: Advice, Preparing to Study
[3] Imani’s Study Guide: Tips & Tricks
[4] Imani’s Study Guide: Schedule & Planner

STUDY GUIDE STEPS

[1] Select the Subject you wish to research & study
[2] Identify the topics you wish to research & study
[4] Ensure you have access to all the relevant Topic resources and materials before you begin your research & study.
[5] Secure and begin to fill in your Assessment Tool: Review & Evaluation Form, transferring and adding the relevant details from your Planner to your Review & Evaluation Form.

WHAT YOU WILL NEED

♦ Access to a PC (device) with the internet, to be able to access the relevant i-manis-website resources
♦ Access to a printer or printing facilities (not essential) to print all Study Guide Tools
♦ An up to date calendar
♦ A calculator
♦ A folder to keep your blank and completed forms and your study notes
♦ You may need to acquire the relevant resources if not freely available through imaniswebsite

WHAT YOU WILL NEED TO DO

♦ Prepare yourself mentally to begin your studies. HOW? Read Imani’s Advice, Preparing to Study.
♦ Read Imani’s Study Guide: Tips & Notes, in order to know how to use and better utilise the tools.
♦ Create a specific folder with its corresponding folders to store and archive relevant study material and notes on your PC or device.
♦ Remember to update the relevant forms and notes regularly and periodically (all the time and at a specific designated times)
♦ Stick as closely to your Study Guide Schedule & Plan as you can.
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RATING YOUR KNOWLEDGE BASE

You know NOTHING = Beginner = [ 5 ]
You know VERY LITTLE = Basic = [ 4 ]
You know SOME = Apprentice = [ 3 ]
You have STUDIED = Student = [ 2 ]
You know MUCH = Pupil (1st Eye) = [ 1 ]

RATING THE MATERIAL & RESOURCES